

### LES Step 3 (Contract 2)

LES Step 3 (Contract 2) is for those practices who have completed LES Step 2 (Contract 1), and met agreed milestones. This step applies to all primary and community base service teams that would like to go one step further and work as part of a research recruitment partnership with other local teams, especially teams new to the portfolio research, thereby maximising provision of access to the NIHR portfolio studies for larger and more diverse patient populations.

After approximately 10 month your existing LES Step 2 (Contract 1) will be reviewed. Following a favourable review, we will assist you in drafting a tailored action plan that reflects your interests/aspirations and the research priorities of your local CLRN funded team. In addition, we will advise you to consider your local PCT strategic priority areas for commissioning. Within LES Step 3 (Contract 2) you will qualify for a set funding rate of £5000 p.a. which will be paid to you in quarterly instalments. In addition to this funding, you will receive Service Support Cost (SSC) related to your scale of recruitment. Furthermore, you will receive ongoing support and advice throughout the year from a named primary care Research Facilitator / Nurse.

**To embark upon LES Step 3 (Contract 2), the practices must have already achieved the following milestones as a minimum:**

- Have a nominated clinical research lead
- The nominated clinical research lead must have completed their GCP training
- The practice/nominated clinical research lead must have considered research studies on a regular basis and recruited successfully into at least 2 NIHR Portfolio Studies (Industry/Non-Industry) within the year
- The practice must have and hold a valid, up to date, RCGP Research Ready Self Accreditation or equivalent accreditation for other community services
- The practice/ nominated clinical research lead must have setup the research site profile
- The practice/ nominated clinical research lead must have communicated regularly with the local Research Facilitator / Nurse, notified the local contact of the 1<sup>st</sup> patient recruited into studies and have held at least one research team meeting per year with the local contact

**To embark on LES Step 3 (Contract 2), you will be expected to reach the following core milestones within the year:**

- Develop a core research team
- Keep Research Ready registration or equivalent updated
- Meet recruitment and quality targets for a minimum of 3 portfolio studies, for which you will receive additional SSC funding
- Perform regular identification and referral of patient to clinical studies as routine practice
- Complete early site feasibility work on behalf of the CLRN and PCRN for industry and non-industry work from time to time with a rapid turn-around
- Ensure members of the research team have appropriate up to date training, including GCP, taking Informed Consent, Nurse Workshops, etc

**Furthermore, you will be expect to contribute to at least one (1) additional role as follows:**

- Take a lead in establishing shared recruitment partnership/strategies with other local primary and community based teams
- Help the Research Network deliver a structured clinical research mentorship programme (clinical placements & shared staff)
- Take an active role in Local Speciality Groups (LSG)
- Continue to develop strategies to enable opportunistic recruitment for active studies with support of the Research Networks - CLRN/PCRN

### CONTACTS

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**ADD LOCAL CONTACT DETAILS**